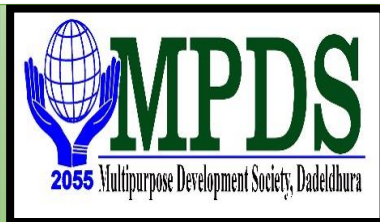


Multipurpose Development Society (MPDS) Dadeldhura



Overview of organization

Dadeldhura



Presented By
Prem Bahadur Mahar
Executive Director (ED)

1. Brief Introduction of Organization

Organization Name	Multipurpose Development Society (MPDS), Dadeldhura
Address	Amargadi Municipality -5 Dadeldhura
Reg. Year /DAO	1998 AD/72/054/055 /Date : 2055/02/05
SWC Affiliation	7539 /2055/05/03, VAT/PAN : 301782106
Other Affiliation	DACC Member, RHCC, NGO Federation, Agriculture Alliance , Education Alliance, NDRN and other
General Member	40 (21 Female, 19 Male)
Total Staffs	63 (Male : 35, Female : 28)
Executive Board	9 (7 Female and 2 Male)
Working District	Dadeldhura ,Kailali, Doti, Baitadi, Bajhang, Kanchanpur, Darchula and Achham, of Sudurpachhim Province
Running Project	1.Home Grown School Meals (HGSM) Project 2. HIV/TB Prevention for migrant and their spouse's Program 3. HOPE/SATHI Project and 4. Flood Relief Project 5. Awareness program on drug control, women's rights and consumer rights
Completed Program and Partnership	42 Project Completed and Partnership with 27 donor agencies

1. Brief Introduction of Organization

Vision, Mission and Goal

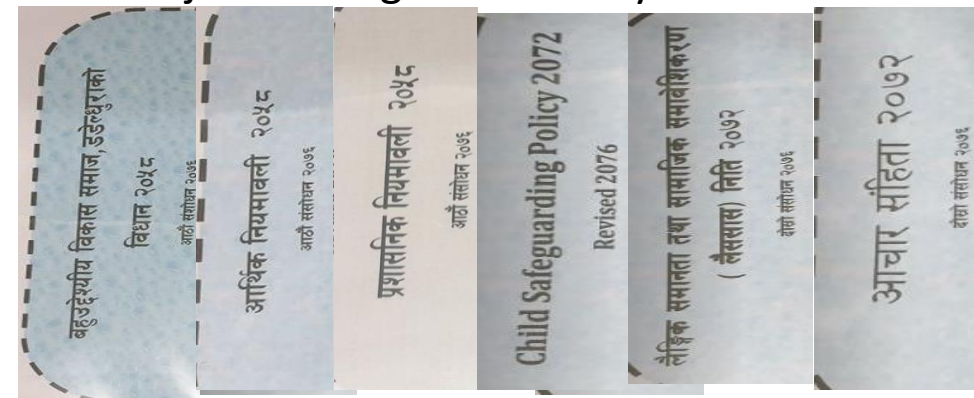
Vision: MPDS envisions the healthy, beautiful, peaceful, disciplined, self-reliant, exemplary and dynamic society with gender equality.

Mission MPDS strives to improve living standard of disadvantaged groups, children, men and women, access to equitable education, health, income generation and conflict management program.

Goal: To enhance the capacity of and social status of the disadvantaged and conflict impacted groups, children, men/women by providing them with equal opportunity in educational, social and economic sectors.

Bylaws and Policies

1. ByLaws (Bidhan) 2055 (amd 2076)
2. Administrative Policy 2058 (2076)
3. Financial Policy 2058 Amd 2076
4. GESI Policy 2072
5. Conflict of Interest (COI) -2072
6. Child Safeguarding Policy 2072
7. ACHARSANHITA 2072
8. Fund Raising Policy MPDS 2076
9. Fraud And Anti-Corruption Policy 2076
10. Project Management Policy 2076



2. Organizational Capacity, Strategy & Priority Sectors

Initial Phage

- Established 1998/Reg. (DAO- Reg. 2055/02/5,SWC- 2055 /05/03)
- Initially, there was no office but a latter pad and seal in the bag.
- There was only the By-Laws of the organization, there were no other rules.
- Start with a cultural program
- Launch of community level program with the support of SWC and DDC.
- A small office was set up but we did not have the resources and skilled manpower.
- After that, community awareness program with the support of UNICEF and institutional development and gender awareness program with the support of CNGO/ Limited Area.

Current status/ Capacity

- The geographical area has been expanded. Well understanding of socio-cultural, economical and geographical context of Sudurpachhim Province.
- We have completed 39 projects. We have partnered with 27 donor agencies.
- trained and experiences team members in both management and technical part.
- Sufficient infrastructure and other resources
- Successfully implemented many types of project activities in past and Good track record of the organization in program implementation
- Managerial, technical and financial capabilities and abilities
- We have Strong and clear Policies /Positive image in the communities.
- Level of Staffs / Well Relation and coordination with GON and concern stakeholders /Large Networks.
- We are working with more than 700 groups and communities. We have been working in various thematic areas.
- Strong governance mechanism and Transparency ,Governance and GESI
- monitoring mechanisms and Good financial transition / Well Accounting System
- In the past, the organization has operated 12-13 projects in different districts simultaneously and has mobilized at least 250 to 300 employees.
- Successfully implemented similar types of project activities

Cont...

Organizational Strategy



- Working with marginal people, group, ethnicity for betterment of their life and access to service
- Strengthen Local Government and Promote Government Strategies
- Participatory approach and social mobilization and Union and integration at household level /BCC
- Resource integration, Value-chain system and market development
- Replicable and sustainable technology, skill transfer and *Hand over responsibility*
- Community programming, sharing and Feedback collection and response.
- Routine and need base monitoring to ensure the quality benchmark.
- Gender and Social Inclusive planning and implementation

Organizational priority sector



- Food, Nutrition Security and Climate smart agriculture.
- Women's Empowerment, **Quality Education** and Health improvements
- Climate Change and Disaster Risk Management
- Income generation and entrepreneurship Development
- Business Promotion and Market Development
- Human Rights and Good Governance
- Gender and social inclusion
- Infrastructure Development and Reduction of Poverty
- Health and clear drinking water
- Natural Resource Management and Energy
- Organizational Development and Social Mobilization

3. Information about ongoing Project

SN	Name of Project	Donor	District	Budget	Remarks
1	Home Grown School Meals program	Mercy Corps	Bajhang	61101562	ongoing
2	Awareness program on drug control, women's rights and consumer rights	Ministry of WCSC/Bhageshwor RM	Dadeldhura	4500000	ongoing
3	HOPE/ SATHI Project	SFI/South Korea	Dadel,Bai, Kanch	8587909	ongoing
4	HIV/TB Prevention Program	GF/Save the Children	Bajhang, Baitadi	30586831	ongoing
5	Flood Relief Project	KIA/Nederland	Dadeldhura and Kailali	1,66,80,000	ongoing



4. Information about completed projects

SN	Name of Project	Donor	District	Budget	Remarks
1	Covid-19 Emergency Response Program	Nederland /Part of Cordaid/ICCO	Dadeldhura and Doti	18710939	2022
2	Menstrual Hygiene Management Program	KFW/ CRS Company	Dadel, Doti, Bajhang and Baitadi	13758400	2022
3	Anticipation Alert for the susceptible landslide in Balaucha	Start Network	Dadeldhura	4433543	2022
4	Community mobilization for Vaccination	GIZ	Dadeldhura	5282125	2022
5	Engaging for Legal Awareness, Legal Aid, and Outreach	UNDP	Dadeldhura, Kailai	3,055,710	2022
6	RVWRMP	FINLAND/RM	Dadeldhura	1,44,43,930	2021



Information about completed projects

SN	Name of Project	Donor	District	Budget	Remarks
7	Paani Project	USAID	Dadel, Kanchan	10,887,349	2021
8	ANUKULAN Project	UKaid/iDE	Dadeldhura	7,17,87,517	2019
9	ENBAITA Project	USAID/iDE	Dadeldhura	71,46,898	2018
10	Early Grade Reading Program	USAID/RTI	Kailali	2,43,00,000	2019
11	HIV/TB Prevention Program	GF/Save the Children	Doti and Kailali	15,836,875	2020
12	Early Grade Reading Program	World Education/WFP	Dadeldhura	1,19,91,285	2016
13	RISMFP	ADB/RISMFP	Dadeldhura	1,28,36,800	2019



Information about completed projects

SN	Name of Project	Donor	District	Budget	Remarks
14	Malaria Program	GF/Save the children	Baitadi and DDL	915,000	2021
15	Enhancing Access to Justice through Institutional Reform Project	UNDP	Dadeldhura, Bajhang and Kailali	34,51,035	2020
16	Enhancing Access to Justice through Institutional Reform Project	UNDP	Dadeldhura, Bajhang	1183,469	2019
17	Amplify Change Project	IPAS	Dadeldhura	6702600	2019
18	ENBAITA Project	iDE/USAID	Dadeldhura	7146898	2018
19	Training on SLAC concept advocacy an uniform referral mechanism Project	UNDP	Dadeldhura, Bajahng Baitadi	2641759.52	2017



Information about completed projects

SN	Name of Project	Donor	District	Budget	Remarks
20	Rural Water Supply and Sanitation Project (RWSSP) 7 th 8 th and 9 th Batch	FUNDBOARD	Dadeldhura, Baitadi, Kanchanpur	12141410	2019
21	Agriculture and Food Security Project (ASFP)	FAO	Dadeldhura	11818170	2018
22	Poverty Alleviation and Income generation Project (PAF)	PAF/World bank	Dadeldhura	10951460	2018
23	Local Governance and Community Development Program (LGCDP)	LGCDP	Dadeldhura	1320000	2018
24	HIV and AIDS Program	Save the children	Bajhang and Dadeldhura	36171295	2018
25	District Level Social Mobilization Program	Chure Board	Dadeldhura	2197488	2017



Information about completed projects

SN	Name of Project	Donor	District	Budget	Remarks
26	Building climate resilience water source management system through tree plantation and programmatic synergy Program	MSFP/Finland	Doti and Achham	2998230	2019
27	Suspense Bridge Program	TBSU/HELVATAS	Dadeldhura	1265200	2013
28	HIV and AIDS Program	Global Fund/FPAN	Dadeldhura	10230560	2013
29	Adolescent Sexual and Reproductive health Program	UNFPA/FPAN	Dadeldhura	700000	2011
30	Social inclusive and Poverty alleviation program	CCGRO	Dadeldhura	1700000	2007
31	Community Health Project (CHP)	CECI/SAHAKARYA	Dadeldhura	9650506	2007



Information about completed projects

SN	Name of Project	Donor	District	Budget	Remarks
32	Community Based water Supply and sanitation Project (CWSSP)	ADB/CBWSSP	Dadeldhura	3565780	2009
33	Public Health and Lively hood program	OXFAM-GB	Dadeldhura	1920570	2008
34	Comprehensive Package for mobile Population and Their Families	UNDP	Dadeldhura	4562580	2007
35	Meena Communication Campaign Stage 1st & 2nd	UNICEF	Dadeldhura	859500	2002
36	Health and Hygiene Campaign Program	DWO	Dadeldhura	2,30,550	2001
37	Community Empowerment and Gender Awareness	CNGO	Dadeldhura	545790	2002



Information about completed projects

SN	Name of Project	Donor	District	Budget	Remarks
38	Organizational Development Project	CNGO	Dadeldhura	450000	2002
39	Linkage and Coordination Project	CNGO	Dadeldhura	450000	2003
40	OSP Program/PE Class	DDC/UNICEF	Dadeldhura	250000	2002
41	HIV and AIDS Program	UNICEF	Dadeldhura	500000	2005
42	HIV and AIDS Program	DDC	Dadeldhura	2,30,550	2000

Financial Turnover

Fiscal Year (F/Y)	Income (NRs)	Expenditure (NRs)	Expenditure (Percentage)
2078/2079	52422044.17	52422044.17	100%
2077/2078	3,39,56,344.81	3,39,56,344.81	100%
2076/2077	25,795,130.80	25,795,130.80	100%

5. Relationship with Key Stakeholders including local Government and Provincial Government

Coordination



- Planning through community consultation
- Organize project inception and closer meeting invited key stakeholder at district/Palika level.
- Organize meeting on regular basic, invite key stakeholders to share project achievement, collect feedback and incorporate feedback for better result. (DPAC, RMPAC meeting/visit). .
- Cost collaboration with government and other likeminded organization for better use of resource
- learning sharing

Networking



- Member of NGO federation
- Member of Agriculture / Education alliance etc
- Work as a District Lead Support Agency (DLSA)
- Member of safe motherhood .
- Member of District Water Sanitation Hygiene Coordination Committee (D-WASHCC)
- Member of Reproductive Health Coordination Committee (RHCC)
- Membership with food alliance

Documentation



- Annual Report
- Case studies
- Monitoring Report
- Social Audit Report
- Cost Collaboration agreement /Partnership Agreement
- Result Sharing with Evidences
- News broadcasting, publication & Cuttings

6. Supply Chain Management System (Procurement, Logistics and Distribution Management) of Large and High Value Goods Procurement

Procurement

- Procurement Committee
- Sourcing documents
- Less than 90 thousand – Direct purchase after getting approval from ED
- 90001 to 5 Lakh -direct quotation from at least 3 qualified vendors, formal decision of procurement committee
- 5,00,001 – 30,00,000 sealed quotation from qualified vendors, formal decision by procurement committee
- More than 30 lakh – Tender and electronic bidding and 30 days notice published/RFQ
- Criteria frameworks are developed to select the potential vendors
- Vendor selection and Documentation

Logistics

- Purchasing/ vender Supply of the goods.
- Transportation.
- Warehouse Management.
- Safety and security
- Right products to the right place at the right time.
- Observation and Monitoring (Checklist)

Distribution Management

- Set out the distribution Plan (point, time, location and co-ordination)
- Verification of demand and actual need complied with program plan/ Order fulfillment
- Crowd management
- Record keeping and documentation
- Post distribution monitoring
- Conduct public hearing/Sharing with concern bodies.

7. Safeguarding and handling fraud and corruption

- Organization has developed its own child & adult safeguarding policies and properly implemented in these days
- Promotes best safeguarding practices among organization staffs, representatives and agents.
- MPDS has zero tolerance for fraud and corruption, meaning that MPDS staff members, non-staff personnel, vendors, implementing partners and responsible parties are not to engage in fraud or corruption.
- MPDS has the provision to develop annual monitoring and evaluation plan
- Regarding the fraud and corruption: MPDS has the admin/financial policy which has following provision
 - Provision of Social Audit
 - Provision of external audit
 - Provision of half year and annual financial audit
 - Onside data verification system
 - Adopting the monitoring system through executive board and supporting organizing
 - Complaint communication channel (Community to Office)
- MPDS have strong internal control system in place, where policies and procedures are enforced, internal controls are appropriately implemented, and staff members, non-staff personnel, vendors, partners and responsible parties are informed about fraud and corruption and its consequences, can curtail fraud and corruption.

8. Accounting Financial Management, Internal Control and Reporting

Accounting

- Double Entry System
- Software (FAMAS)
- Pity cash system-25000
- The funding agreement
- Bank accounts
- All most all of the payments are **A/C Payee**
- Balance Sheet & Income Statement

Financial Management

- **Separate Bank Account** for each project
- Staff salary **Directly Deposited** on their personal account
- Bank account is **jointly operated** by any two signatures (for Project : Board, ED ,Coordinator) . **But Branch Office---**
- **Internal Financial Audit** is done by Account Sub Committee and External audit
- Record keeping and supporting documents.
- Asset records and Physical verification
- Financial Reporting and audit report

Internal Control

- Level of Authority
- Election Executive Board by 4 years/BOD meeting -2 months
- Polices/Bylaws
- Separation of duties
- Separate Sub committee
- Approval System /M& E System
- Communication channel
- Standard documentation
- Employ screening and Training
- Procurement guideline

Reporting

- Standard reporting templates (activity, beneficiary and progress)
- Reporting timeframe (event wise, monthly, quarterly ,half annual and annual)
- One door reporting system with step verification

Thank You !!!

